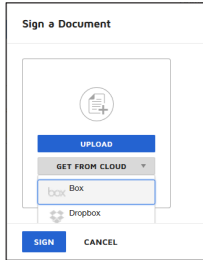


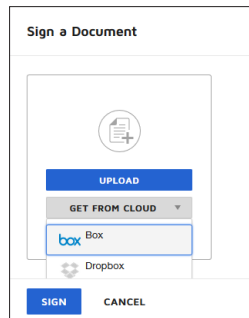
1 Connect DocuSign to Box

1. Create a New Envelope in DocuSign.
2. Under **Add Documents to Envelope**, Click Get from Cloud.






3. Click on Box
4. Enter your WUSTL Email address
5. Click on Use Single Sign On (SSO)
6. Click on Authorize.
7. Click Grant Access to Box. Box will silently connect to your DocuSign Account.
8. In the Envelope, click on Get From Cloud. The Box Icon will now be blue and white.


9. In the Envelope, click on Get From Cloud. The Box Icon will now be blue and white.



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2 Send to DocuSign from Box

1. In Box, click on the More Options Button on the Document. 
2. Hover your mouse over **Integrations**
3. Click on **Send with DocuSign**
4. Click **Okay** to proceed.
5. Verify that you have selected the correct document.
6. Click on **Edit Folder** if you need to select a different Box folder for the signed document.
7. Click **Continue to DocuSign**.

